

**Interreg**



Co-funded by  
the European Union

**Alpine Space**

# Project implementation: reporting and rules for changes

Salzburg | 23-24 June 2026

Nuno Madeira

21/27



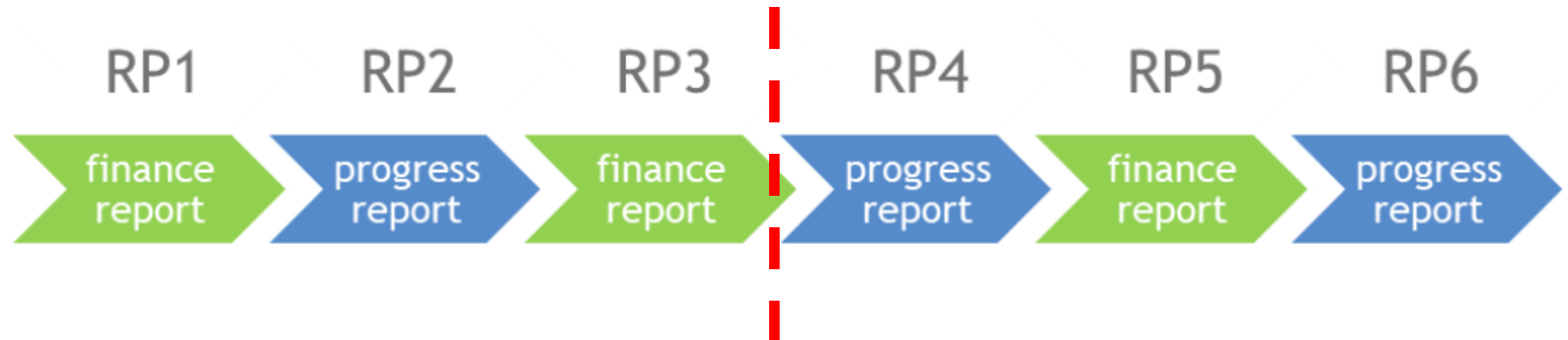
# Project reporting

36-month projects will deliver 6 reports



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Mid-term review: dialogue between the partnership and programme representatives on latest developments, budget exhaustion

# Project reporting

Finance report	Progress report
Report identification <ul style="list-style-type: none"><li>• Highlights and main achievements</li><li>• Problems and deviations</li></ul>	Report identification <ul style="list-style-type: none"><li>• Highlights and main achievements</li><li>• Problems and deviations</li></ul>
Work plan progress <ul style="list-style-type: none"><li>• Report status</li><li>• Describe cumulative progress</li><li>• Report only final values</li><li>• Upload deliverables</li></ul>	Work plan progress <ul style="list-style-type: none"><li>• Report status</li><li>• Describe cumulative progress</li><li>• Report only final values</li><li>• Upload deliverables</li></ul>
Results and horizontal principles	Results and horizontal principles
List of partner certificates	List of partner certificates
Project report annexes	Project report annexes
Financial overview	Financial overview
Report exports	Report exports

# Project reporting



Possible start dates: 1 June, 1 July or 1 September 2026

Report	Type	Month	Period	Deadline for submission
PR1	Financial	01 - 06	01.06.2026 - 30.11.2026	31.01.2027
PR2	Financial + Content	07 - 12	01.12.2026 - 31.05.2027	31.07.2027
PR3	Financial	12 - 17	01.06.2027 - 30.11.2027	29.02.2028
PR4	Financial + Content	18 - 24	01.12.2027 - 31.05.2028	31.07.2028
PR5	Financial	25 - 30	01.06.2028 - 30.11.2028	28.02.2029
PR6	Financial + Content	31 - 36	01.12.2028 - 31.05.2029	31.07.2029

## Remarks:

- The programme will have to close its activities by 30 September 2029
- The **final report** is an integral part of the last progress report

# Reporting procedure

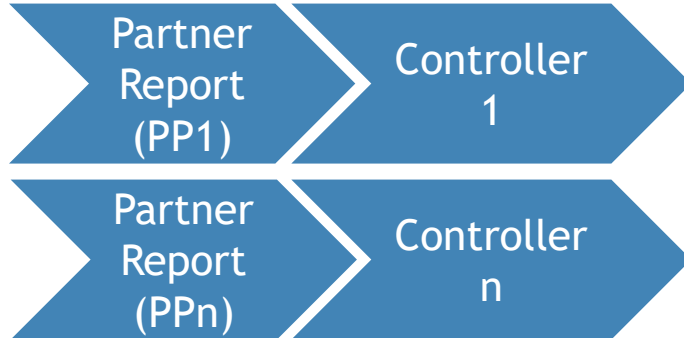
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Deadline: 31.01.2027

# Reporting procedure

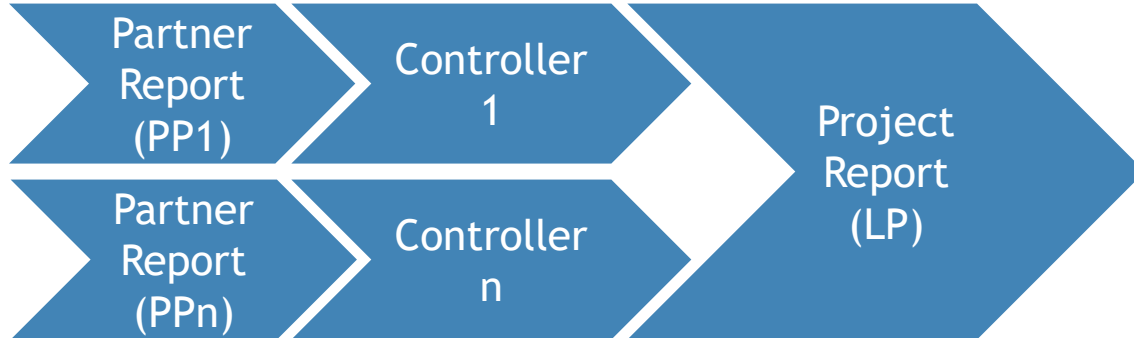
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Deadline: 31.01.2027

# Reporting procedure

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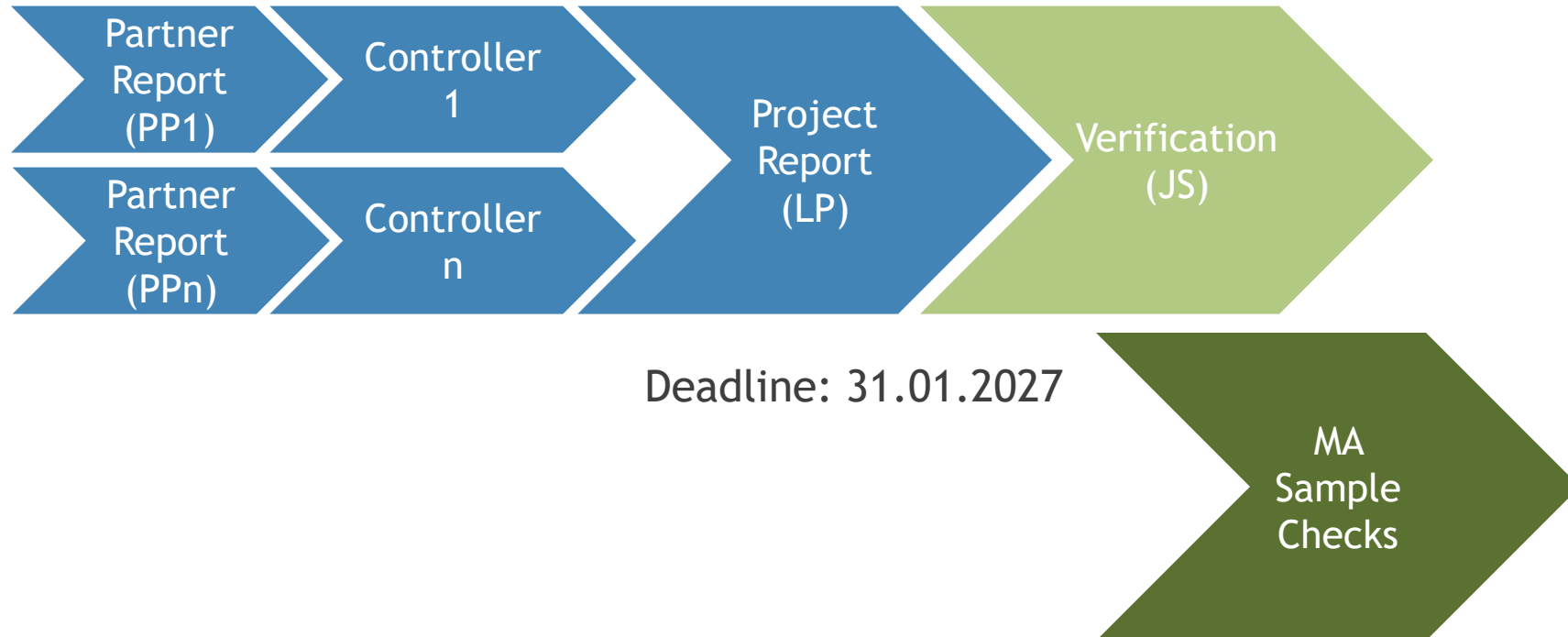
Deadline: 31.01.2027

# Reporting procedure



Deadline: 31.01.2027

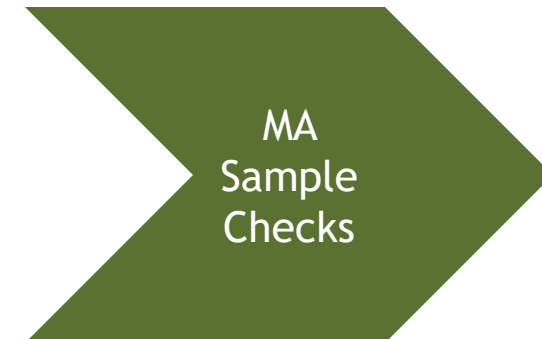
# Reporting procedure



# Reporting procedure



Deadline: 31.01.2027



80-day period to initiate payments, as indicated in the CPR

# Project changes



- Rules for changes of approved projects are stated in **Articles 8 and 9** of the Subsidy Contract
- Major changes require approval from programme bodies
- Minor changes are less significant and can be easily addressed



Partnership  
(PC)



Content  
(PC)



ERDF budget  
(JS)



Duration  
(JS)

# Changes in partnership



## Minor changes

Change in the PP legal status and/or official designation

Contact JS in order to change it in the AF

## Major changes

Partner(s) withdrawal with or without replacement

Request for change subject to approval by PC

# Changes in content



## Minor changes

Rescheduling of activities,  
new legal representatives

Contact JS in order to  
change it in the AF

## Major changes

Exceptional, well justified  
cases, such as activities,  
outputs (including  
equipment) or results

Request for change subject  
to approval by PC

# Changes in duration

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## Major changes

Extensions are exceptional  
and cannot go beyond 30  
September 2029

Request for change subject  
to approval by the JS

# Changes in ERDF budget



## Minor changes

Up to €20,000 or 20%  
of the single beneficiaries'  
ERDF budget

LP monitors and justifies it  
in project report

## Major changes

Beyond these limits, only in  
exceptional, well justified  
cases, but not more than  
one change

Request for change, subject  
to approval by the JS

# Changes in ERDF budget



## Example No 1

**Purpose:** Budget shift from PP5 to PP2 in the amount of €20,000 ERDF  
**Remark:** Budget transfer from one partner to another is only possible if both come from EU countries

Partner		Programme co-financing		Total budget	Flexibility limit (20% or €20.000)		Maximum ERDF increase
Partner	Country	ERDF	ERDF co-financing				
PP2	DE	€90,000	75%	€120,000	€18,000	€20,000	€110,000
PP5	IT	€135,000	75%	€180,000			
PP8	CH	€0	0%	€60.000			

# Changes in ERDF budget



## Example No 2

**Purpose:** Budget shift from PP4 and PP5 to PP2 in the amount of €20.000 ERDF (each contributes with 11.000 ERDF)

**Remark:** Budget transfer from one partner to another is only possible if both come from EU countries

Partner		Programme co-financing		Total budget	Flexibility limit based on ERDF (20% or €20.000)		Maximum ERDF increase
Partner	Country	ERDF	ERDF co-financing				
PP2	FR	€120,000	75%	€160,000	€24,000	€20,000	€144,000
PP4	AT	€165.000	75%	€220.000			
PP5	IT	€135,000	75%	€180,000			

# Concluding remarks

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- Major changes require proper justification
- LP has to keep an overview of budget spending
- All changes must be reflected in the AF
- Major changes enter into force after approval from programme bodies
- Once approved, they are valid retrospectively starting from the date of the request to the JS